



# Jerramungup District High School

📍 2 Lancaster Road, Jerramungup, 6337 📞 9835 2600 🌐 [www.jerramungup.wa.edu.au](http://www.jerramungup.wa.edu.au)

## Relief Education Assistant

Jerramungup District High School is currently seeking relief Education Assistants to join our team. Successful applicants will form part of our casual pool who provide relief across the school as needed.

Under teacher direction, an Education Assistant can be expected to perform tasks within the following range:

- Assist the teacher in the delivery of planned education programs, including operating computers.
- Assist with the preparation and maintenance of the learning environment by maintaining equipment, materials and resources for use in classes.
- Assist the teacher with the care and supervision of students, including attending to students with minor illnesses.
- Assist with arrival and departure of students, including those travelling on buses.
- Provide administrative support

In this role, you will need strong verbal and written communication skills, with the ability to engage effectively with students, parents, and teaching staff. You should be able to work independently as well as collaborate well within a team. Strong organisational skills are essential to support the successful delivery of educational programs to students.

Employees will be required to:

- Obtain a current Department of Education Criminal Record Clearance prior to commencement of employment.
- Obtain or hold a Working with Children Check.

Jerramungup District High School is in the wheat and sheep farming community of Jerramungup, 440km southeast of Perth. It is situated within the Fitzgerald Biosphere which is part of the acclaimed Fitzgerald National Park. Nerby to the south is the coastal community of Bremer Bay. The school currently caters for students from K to 10.

For more information, please contact:

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